



APPLICATION FOR TRANSFER OF WATER SERVICE

Name _____

Own Rent If renting you must provide a copy of your lease before water will be connected.

Address you are moving to _____

Date you want water turned on _____ 9am-12pm or 1pm-4pm
(circle time preference)

Someone must be present at the time service is connected.

Be advised that any application received after 3:00pm will not be processed until the following business day.
You may bring this application in person or e-mail it to duncand@cityofalvarado.org or lanierp@cityofalvarado.org

Address you are moving from _____

Date you want water turned off _____

New Billing Address _____

Date of Birth _____

Social Security # _____

Drivers License # _____

How do you wish to receive your water bill? Regular Mail E-mail Both

From time to time the City will send out alerts to notify citizens of water outages, severe weather, or holiday schedule changes for trash/recycle services. To sign up for these alerts go to: cityofalvarado.org, then click on the Emergency Alerts star... Proceed to site... Sign Me Up!

E-mail address _____

Home phone _____ Cell phone _____

see other side 

- Under Texas Utilities Code, Chapter 182, you may request confidentiality of your personal information. Please check the box if you would like your account information to remain confidential.

Do you currently have a bank draft (from checking or savings account) set up for your water billing? Yes No

Do you currently have an automatic draft (on a debit or credit card) set up for your water billing? Yes No If the answer if yes, please be aware that you will need to re- create that automatic draft using the new water account number. We do not have access to that information.

Items Needed Along With Application

*A clear copy of your photo ID is required. If you do not have a state issued photo ID, we will accept an active military ID card or U.S. Passport.

*A copy of your lease agreement if renting.

City of Alvarado Service Agreement

- 1. The meter is the property of the City. Only City personnel are allowed to turn the water off or on at the meter.**
- 2. All cross-connections, including irrigation systems, shall be isolated from the public water system by an air gap or an appropriate backflow prevention assembly (City of Alvarado, Ordinance 40-97)**

Applicant Signature _____ Date _____

**There is a transfer fee of \$15.00.
This amount will be added to your next bill.**